

GETA Speaker Proposal

Event: _____

Speaker Information

First Name: _____

Last Name: _____

Grade/Rank: _____

Organization: _____

Title: _____

Contact Information

Name (if different from proposed speaker): _____

Phone: _____ Fax: _____

Email: _____

Presentation Information

Title: _____

Topic Area: _____

Years Experience in Topic Field: _____

Please Attach the Following:

- Speaker biography
 - 50 – 200 words
 - Paragraph format
 - Professional and education background only
- Abstract for presentation
 - 25 – 75 words
 - Paragraph format
- Any slides or additional information

Submission

Send submissions to Julie Kirkpatrick via fax (301-596-4619) or email (kirkpatrick@GETAevents.org).

Please Note: Submission of speaker proposal does not confirm that the proposed speaker will speak at a conference. The contact will be notified should the presentation be accepted. All speaking opportunities are voluntary. Speakers will not be paid or reimbursed for any travel and/or lodging expenses.